**Note: please make sure you fill all information related to your project below and convert everything to readme.md (GitHub).**

**Table 1: stakeholder register sample**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Stakeholder name** | **Title** | **Role** | **Power**  **(H/L)** | **Interest**  **(H/L)** | **Requirements** | **Communication** |
| Noor Alani | Tutor | Sponsor | H | H | Complete project iteration 1 by Mid Week 5, and prepare for iteration 2 | 2x Weekly meetings, 1 f2f and 1 online via Microsoft Teams |
| Rhys Bates | Developer | Front-End Developer | H | H | Begin wireframe mock-up, complete by the start of week 3, and prepare to co-develop base HTML code | 3x Weekly meetings, 2 f2f in class, 1 online via Discord |
| Artem Hyrtsenko | Developer | Back – End Developer | H | H | Begin HTML framework, begin assigning classes/IDs for CSS, complete by the end week 2 | 3x Weekly meetings, 2 f2f in class, 1 online via Discord |
| Terrene Charamba | Senior Developer | Developer | H | H | Confirm website specifications with a sponsor, and generate a template for staff. Due End week 2 | 3x Weekly meetings, 2 f2f in class, 1 online via Discord |
| Ted Bundy | Accountant | Accounts. General | L | L | - | Monthly updates (including Xero readouts) via company email |
| Ned Kelly | Supplier | Supplier | L | H | Deliver the entire stock catalogue with pricing (INCL GST). Receive by the end of week 4 | Weekly call with the acquisitions team |
| Charles Manson | Vendor | Vendor | L | H | Receive personalized catalogue by the start week 5 | Weekly call from the acquisitions team |

Reference: Excelonist (n.d.) *PM template*. htttp://www.Excelonist.com.